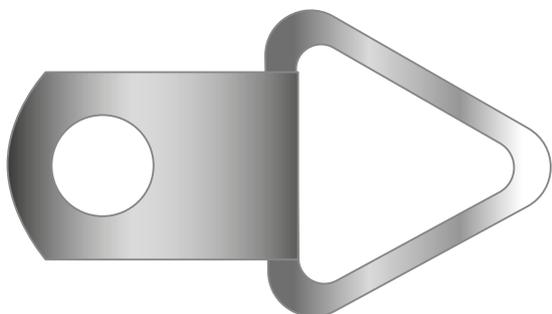## PREPARING ARTWORK FOR THE COMMUNITY ACCESS GALLERY

All art works to be hung in the Community Access Gallery must be fitted with D-rings. The artworks are then hung on cables which hook onto these d-rings.

D-rings can be attached by screws into frames or by gluing them onto foam core panels with either hot glue or liquid nails. Please note that liquid nails takes 24 hours to properly cure. Please attach the d-rings at 5cms from the top of the artwork.

D-rings can be purchased from art supply shops, hardware stores, framing stores, or in bulk from framing suppliers such as Antons 02 9829 7566

INSTALLING ARTWORKS IN THE COMMUNITY GALLERY

You will need to ask the Gallery staff to borrow the following...

- 2 x wire cables for each work (these may already be up)
- The tall extension pole with magnetic fitting
- a level
- a tape measure
- a blob of blue tac

1. Place the works on the floor in the order and spacing you'd like them

2. Hang/move the cables using the extension pole. The magnetic head allows you to put up or remove additional cables by the top metal clip on the rail. You can also use the pole to shuffle the cables along the rail to the right position. Note they should all be parallel when the work is up to look good!

3. All the artworks are probably different sizes, so to get the artwork at the right height, use a piece of blue tac stuck to the wall 150cm from the floor. This will give you a guide to site by eye the right height of all the works as you move along the wall. Place the art work so that the centre of the work hangs at 150cm. This means that all your works will be centred to the 150cm line.

    The cables must then be adjusted by hand so the artworks centre (height wise) hangs at this height. The cable hooks slide easily one way, but to move them down you must push up the bottommost piece of the hook with your nail.

4. Space the cables on the rail so they hang parallel and the gap between works is even.

5. Using the level, check the level on the bottom of the work and adjust the hooks if necessary.

Parallel cables

150cm

Centre of artwork hangs at 150cm centre line

Even spacing between artworks